

Sub: Custodian Substitute

Reports to:	Principal
Supervises:	None
Term of Employment:	Daily, as needed
Salary:	Based on current daily rate of pay
FLSA Exempt/Non-Exempt:	Non-Exempt

- Qualifications:**
- **High School diploma or equivalent required**
 - **General knowledge and experience of building cleaning practices, supplies, and equipment and the ability to use them economically and efficiently**
 - **Possession of a valid TB test and health examination issued by the local county board of health or recognized medical authority**

Essential Job Functions:

- Performs responsible unskilled work in the care and cleaning of school facilities
- Performs a variety of general and light grounds keeping work in the care and maintenance of assigned buildings and facilities
- Sweeps, mops, vacuums, strips, waxes, and buffs floor surfaces
- Cleans and disinfects restroom areas and replenishes paper supplies and soap as necessary
- Cleans windows, walls, woodwork, blinds, heating/air vents and light fixtures
- Dusts and cleans desks and other furniture
- Empties trash receptacles; gathers and disposes of refuse in on-site dumpsters
- Sweeps sidewalks and walkways outside of buildings; polices grounds, picks up debris, applies de-icing compounds to walkways as necessary
- Cleans and sanitizes waste baskets
- Cleans and sanitizes water fountains
- Raises and lowers flags, as needed
- Opens buildings at start of workday; securely locks down facility at end of day (varies depending on hours asked to work)
- Washes windows on both the inside and outside
- Arranges furniture, tables and chairs for meetings and other events
- Mows and trims grass on campus grounds
- Trims shrubbery, trees, etc.
- Rakes and removes leaves as necessary
- Makes minor building repairs, as able
- Reports major repairs needed and any damage to school property to principal
- Performs other duties and responsibilities as assigned by supervisor

Sub: Custodian Substitute

Physical and Cognitive Requirements:

The major physical and cognitive requirements listed below are applicable to this job classification within Moore County Schools.

Work in this classification is considered medium physical work requiring the exertion of up to 50 pounds of force occasionally, up to 30 pounds of force frequently and up to 10 pounds of force constantly to move objects.

Must be able to:

- walk, lift, reach, stop, stand, grasp, balance, climb, kneel and crouch
- work in various indoor and outdoor environments being subjected to weather changes, noise, vibrations, job hazards and atmospheric conditions
- use visual acuity required for depth perception and color perception
- visually inspect small defects and/or small parts
- use a variety of measuring devices
- assemble or fabricate parts at or within arm's length
- operate machines, motor vehicles, hand tools and job specific equipment and tools to determine the accuracy and thoroughness of work
- observe general surrounding and activities
- hear sufficiently to accurately perceive information at normally spoken word levels
- use communication by means of spoken word to express or exchange ideas
- safely work in situations of exposure to blood borne pathogens, which may require specialized personal protective equipment